

First Presbyterian Church of Houston  
Job Description

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**Job title: Director of Young Adult Ministries**

Status: Exempt

Incumbent: NA

Department: Equipping & Sending

Reports to: Pastor of Equipping and Sending

Date: June 9, 2017

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**General Purpose of Job**

To equip and send the Young Adults at FPC to carry the Gospel into the circles of influence.

**Essential Duties and Responsibilities**

- Work with staff, committees, and the Session to develop and execute a strategy for ministry to the Young Adult Community, particularly considering the millennial population, their unique characteristics, and the growth of this age group in Houston.
- Develop and personally lead evangelism and outreach to the burgeoning Young Adult community in the neighborhood around the church.
- Coordinate discipleship opportunities for Young Adults to grow in small groups and Sunday School and develop a sense of community.
- Work with the broader FPC staff to coordinate and promote service and mission projects for Young Adults within the church (helping with children and youth) and outside of the church (service in the Museum district, Montrose, Heights, etc.).
- Provide pastoral support for Young Adults as they grow in their faith
- Identify and equip lay leaders to assist in the work of the ministry (specifically, small group leaders).
- Maintain regular and effective communication with all Young Adult Small Group leaders
- Integrate the college-aged and young adults into the corporate identity and life of the FPC congregation.

**Desired Qualifications:**

- 4 year Bachelor's Degree or equivalent
- Adherence to ECO essential tenets
- Master degree in relatable field or willingness to consider a masters degree, focusing on discipleship, leadership, and/or teaching.
- Strong knowledge of the Bible and Reformed theology

- Experience in evangelism
- Creativity and an entrepreneurial interest in developing new ways to reach out to the Young Adult Community in Houston.
- Good interpersonal skills and ability to call on and attract Young Adults.
- Good administrative skills, including an ability to plan, develop and carry out programs.
- A strong interest in worship, teaching scripture, evangelism and service to the community.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The ability to speak and announce clearly in a congregational environment is essential. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and talk or hear. The employee frequently is required to stand, walk, and sit. The employee is occasionally required to reach with hands and arms and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and ability to adjust focus.

I have been given the opportunity to review my job responsibilities and discuss with my supervisor.

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Date