

**MINUTES OF THE SESSION**  
**FIRST PRESBYTERIAN CHURCH OF HOUSTON, TEXAS**  
**March 19, 2024**

The March Stated Meeting of the Session began at 6:00 pm in LC 181. Rev. Curtis Bronzan called the meeting to order, with a quorum present. Susan Miclette gave the opening prayer. Rev. Emmanuel Paulpeter gave a homily. Rev. Jon Cranz introduced communion which was served by intinction by elders Jan Smith and James Melchers. Rev. Bronzan asked for prayer requests followed by the elders dividing into small groups to pray.

OMNIBUS MOTIONS

The following **Omnibus Motions**, provided to Session in advance of the meeting, were duly adopted:

- Resolved that the submitted Session Meeting Minutes, February 20, 2024, be approved.
- Resolved, that the February Membership Reports be approved.

Cindy Cook gave a presentation on behalf of the Presbyterian School Committee on Trustees. Two members of the Committee are rotating off. Jonathan Hance and Laurel Simmons are being nominated to serve in these positions. They will be voted on at the April Session Meeting.

COMMITTEE REPORTS AND UPDATES

Advisory Committee/Clerk's Report

Susan Miclette

- There were some glitches in the serving of communion at the 11:00 am worship service. These issues will be resolved by the next Communion Sunday.
- Nominations for the next elder class are being received. The Nomination Committee is meeting and the elders are asked to make referrals.

Finance Committee

Alicia Ten Eyck

- The giving in February was short but expenses were also down.

Community Life Committee

Jane Champion

- Sue White gave a presentation and distributed a handout on how homebound communion is served. Elders interested in serving homebound communion are asked to contact Sue.
- Elders are needed to assist with memorial Services as greeters, ushers etc.

Personnel Committee

Evelyn Smith

- The committee is continuing to meet the first Wednesday of each month.
- Interviews are continuing to be held for a Young Adult Pastor, Youth Director, and Discipleship Pastor.

Governance Committee

Dade Dowdle

- The Governance Committee reviewed and approved several Finance policies put forward by the Finance Committee.

Standing Nominating Committee/Elder Nominating Committee

Roby Novell

- Each elder is asked to nominate at least one person.

Pastor's Report

Rev. Curtis Bronzan

- The Visioning Team is continuing to meet.
- The recruitment for a Young Adult Pastor and Youth Director is progressing. There are several good candidates that are being considered. The search for a Pastor for Discipleship is continuing.
- There will be training for elders who are interested in conducting the serving of communion at the 10:45 service in the Grand Hall.
- Any women interested in participating in the leadership during the Easter services are asked to contact Rev. Bronzan.
- The Presbyterian School Board, consisting of four First Presbyterian Church members and four Presbyterian School parents, will meet to form a strategy for the use of the property which the Presbyterian School purchased across the street from the church. Rev. Bronzan will hold an email communication to solicit suggestions from the covenant partners.

ACTION ITEMS

- A motion, from the Finance Committee, was made and approved to accept the proposed Housing Policy for an assistant or associate pastor as a component of his or her terms of call.
- A motion was made and approved for the following allocation of grants:

Grant Applicant	NEED	REQUEST	Ranking	GRANT RECOMMENDATION	Reasoning	FUND
Nehemiah Center, Inc	replacement of Water Filtration System	23,223.41	2	\$15,000		13340 - Bonner; 1660 Bene-other
Stephen's Children Foundation	finalize construction and operations of St. Mary's Med Center	20,000.00	2	\$10,000		Estill
The Evangelical Theological Seminary in Cairo	purchase of real estate (apartments) for faculty	50,000.00		\$15,000		Ricks
Treasure in Clay International	foundation repair due to erosion	10,000.00	2	\$10,000		Ricks
West Valley Neighborhood Church	Creating Welcome Spaces	10,000.00	2	\$10,000		Ricks
Holly Hall	Prayer Garden update and construction	10,000.00	2	\$10,000		Ricks

- A motion was made and approved to accept the guidelines for the Dunagin Estate Gift.
- A motion was made and approved to accept the Finance Committee Charter.
- A motion was made and approved to accept the Policy for Determining the Allocation for Expenditure of Endowed Funds.
- A motion was made and approved to accept the Policy for Acceptance and Management of Gifts.
- A motion was made and approved to accept the Policy for the Investment Management of Endowed and Quasi-Endowed Funds.
- A motion was made and approved to transfer funds from the General Endowment fund, account number 53687, to the Church Plant Fund, Texas Presbyterian Foundation account number 53699, in the amount required to bring the Church Plant fund up to an ending cost balance of \$300,000.

#### DISCUSSION ITEMS

Rev. Bronzan continued the discussion regarding the three worship services and the Sunday School opportunities. Each elder was given an opportunity to express their thoughts about the various possibilities.

The meeting was adjourned at 9:00 pm with the singing of the doxology.

---

Rev. Curtis Bronzan, Moderator

---

Susan Miclette, Clerk of Session