

First Presbyterian Church of Houston

ASSOCIATE DIRECTOR OF MIDDLE SCHOOL YOUTH

JOB OVERVIEW

Job Title: Assoc. Director of Middle School Youth

Department: Youth

Reports To: Director of Youth

FLSA Status/Exemption: Non-Exempt

At FPC Houston, we are committed to being a church that *Cultivates Community in the Way of Jesus for the Flourishing of the City*. And raising our next generation to be rooted in God's Word, equipped with a Christ-centered worldview, and faithful to our call to serve those around us is central to why we exist.

Currently, we are seeking a person of deep faith who is skilled at ministering relationally and ready to engage with and for our middle school youth.

POSITION SUMMARY

As the glue connecting our middle school youth to the life of FPC, the Associate Director of M.S. Boys is charged with contributing to youth discipleship, leading relational ministry activities, and supporting youth events and trips (including retreats, mission and adventure trips, and service projects). The individual in this role will join a team of fun and committed youth staff dedicated to being a part of the stories of our youth community and marveling as their lives are transformed. Flexibility, spontaneity, great communication skills, and a willingness to keep learning are required. Love of coffee, optional (but preferred).

KEY AREAS OF RESPONSIBILITY

- Planning, preparing, and delivering weekly discipleship content in scheduled Bible studies, small group, and Sunday School programming
- Mentoring and serving middle school students in relational ministry activities
- Designing retreats, trips, local service projects, and social events for middle school participants, supporting annual, quarterly, monthly, and weekly rhythms
- Supporting youth parents as both a resource and contact as it relates to the FPC Youth Ministry
- Participation in weekly worship service and other FPC activities and encouraging the participation of the middle school community

QUALIFICATIONS

Education

- Bachelor's degree in a related field or equivalent experience

Required Knowledge & Expertise:

- Knowledge of the principles and beliefs of the church and willingness to abide by ECO's Essential Tenants
- Experience in a church environment, specifically a youth-focused ministry
- Excellent interpersonal skills
- Strong organizational skills, ability to work independently and manage several projects simultaneously
- Ability to prioritize and be flexible
- Ability to maintain confidentiality

Computer Skills

- Experience with MS and Google suites required
- Experience using church management software to track student involvement, plan, and communicate, a plus

For more information and to submit your application,
please email hr@fpchouston.org.