

**MINUTES OF THE STATED SESSION MEETING  
FIRST PRESBYTERIAN CHURCH HOUSTON, TEXAS  
April 22, 2025**

Rev. Curtis Bronzan led a discussion from the book “Canoeing the Mountains.” The Session was divided into small discussion groups, focusing on technical vs adaptive techniques when exploring innovative ideas.

Rev. Jon Crantz harvested prayer requests from the Session Elders and led them in corporate prayer.

Rev. Jeanmarie Tade led the Session in communion assisted by Rev. Courtney McLaughlin, followed by the Lord's Prayer.

Rev. Curtis Bronzan called the April Stated Meeting of the Session to order in room LC181, with a quorum present, and an opening prayer.

OMNIBUS MOTIONS

The following omnibus motions, provided for the Session in advance of the meeting, were duly adopted:

- Resolved, that the submitted Session Meeting Minutes of March 25, 2025, be approved.
- Resolved, that the submitted March 2025 Membership Report be approved.
- Resolved, that the Session Dashboard be approved.

COMMITTEES REPORTS AND UPDATES

Advisory Committee/Clerk's Report Susan Miclette

- Communion will be served on May 4, 2025, by intinction at the 8:15am service and by the passing of trays at the 11:00am worship service.
- Elders are encouraged to participate in Houston Work Day May 3.
- The elders are requested to submit names to Susan Miclette or Erin Varnell of covenant partners that could be considered for the communion training,

Finance Committee

Keith Cole

- Because of an anomaly in how we estimate monthly contributions for budgeting purposes (due to when Easter falls each year – March or April), March's budgeted contributions were higher than they should be for 2025 and April was, in turn, lower. So, it is more appropriate to look at March and April's budget combined. While we do not have a total for Easter contributions at this time, historically, Easter contributions run about \$500K. Assuming that is the case this year, we should be at (or near) budget for both March and April combined.

- Regarding the payment fraud we experienced a few months ago, between what has actually been recovered from our payment processor to-date (\$70K) and what we expect to receive from our insurance coverage, we should recover all sums taken (less our \$10K deductible).

### Community Life

Kristen Foxley

- Neighborhood Events are scheduled for April 27 or May 4. Zone leaders were given packets with name tags.

### H.R. Committee

Jan Smith

- The Senior Pastor's formal annual review will be held in June and the Human Resources Committee is reaching out to Elders for feedback.

### Governance Committee

Randy Wilson

- A **motion** was made and approved from the Governance Committee that the updated wording of the Nehemiah Center's Certificate of Formation and proposed Bylaws be approved by the Session of First Presbyterian Church.

- SNC/ENC

Tom Brents

- The committee is seeking nominations for Session Elders and the Elder Nominating Committee.

### Pastor's Report

Rev. Curtis Bronzan

- A **Motion** was made, seconded, and passed to approve the formation of a Joint Building Committee that will work with Wedge Architects to develop a master plan that meets the long-term needs and goals of First Presbyterian Church and Presbyterian School. The Committee will make regular reports to the Session of the Church and the School's Board of Trustees, with ample opportunities for input and feedback from both governing bodies. When the master plan has been finalized, it will be presented to the Session and the Board of Trustees for their approval before being presented to the FPC congregation for its approval. The Joint Building Committee's work may then be extended to guide, support, and oversee the design and construction process as the master plan is implemented.
- A **Motion** was made and passed to approve the "Student and Family Policies" for admission to the Presbyterian School.

### Discussion Item

- Rev. Bronzan led a discussion on suggested worship and discipleship hours. The Session and visitors were invited to remain following the adjournment of the Session

for further discussion.

New Business

- A **motion** was made, seconded, and approved to elect Brooke Bentley Gunst and Kan Lee, for the replacement of two trustees rotating off the Presbyterian School Board.
- A **motion** was made, seconded, and approved that we baptize Kevin Berry during one of the four worship times at our Mo Ranch summer camp, 2025, and others who are appropriately vetted and catechized by our pastoral staff and elders and approved by Session.
- A **motion** was made, seconded, and approved to accept Benjamin Crelin as Pastor of Equipping and Sending.
- A **motion** was made, seconded, and approved not to have the preaching pastor come into a worship service late or to leave a worship service early.

The meeting adjourned at 7:54pm with the singing of the doxology.

Rev. Curtis Bronzan, Moderator

Susan Mickette, Clerk of Session

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